

**Roane State Community College**  
**Division of Health Sciences**  
**Physical Therapist Assistant Program**  
**PTAT 2493 Terminal Clinical Education I**  
**Summer 2023**  
**SYLLABUS**

**INSTRUCTOR INFORMATION**

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**COURSE INFORMATION**

**COURSE OFFERINGS:**

Course Type: Clinical  
Day and Time: 40 hours/week, May 15-June 23, 2023  
Credit Hours: 4

**COURSE OBJECTIVES:**

Upon completion of this course, the student will be able to:

1. **DEMONSTRATE INDEPENDENT CLINICAL PRACTICE THAT IS SAFE & EFFECTIVE (THERAPEUTIC & TIMELY), UTILIZE APPROPRIATE JUDGEMENT, AND AS DIRECTED BY THE PHYSICAL THERAPIST'S PLAN OF CARE, AN ADVANCED INTERMEDIATE STUDENT PHYSICAL THERAPIST ASSISTANT (SPTA) LEVEL COMPARABLE TO AN ENTRY-LEVEL PTA AS DOCUMENTED BY THE APTA PHYSICAL THERAPIST ASSISTANT CLINICAL PERFORMANCE INSTRUMENT (PTA CPI) FOR THE FOLLOWING CRITERIA:**
  - A. Demonstrate safe practice with regard to personal safety and patient safety including but not limited to body mechanics, recognizing and monitoring changes in client's physiological and psychological status, and recognizing and reporting when interventions are beyond the scope of practice for a PTA.
  - B. Demonstrate professional and ethical clinical behaviors reflective of legal standards of practice including maintenance of patient confidentiality, self-responsibility, self-directed learning, and effective interactions that are respectful and sensitive to differences in culture, ethnicity, gender, sexual orientation, race or religion.
  - C. Demonstrate effective written and verbal communication skills, using appropriate medical terminology, with patients, families and other health care professionals that is reflective and adaptive based on variables such as situation, circumstances, and audience.

- D. Collaborate with other professionals, including the supervising physical therapist, regarding patient status and treatment.
- E. Analyze pertinent client data from medical record, specifically from the plan of care, and communicate an understanding of the plan of care and the goals and outcomes to the supervising physical therapist.
- F. Monitor and adjust interventions appropriately based on patient status and interprofessional collaboration.
- G. Perform and accurately document the following data collection skills as outlined in the Integrated Clinical Evaluation (including vital signs, goniometry, MMT, wound assessment, skin assessment, reflex assessment, balance assessment, tone assessment)
- H. Correctly administer selected physical therapy interventions within the scope of a PTA per the plan of care and make appropriate adjustments in care as indicated per direction of the supervising therapist including physical agents and electrotherapeutic modalities, soft tissue mobilization, PROM, functional training including gait, transfers, ADLs, and use of assistive devices, positioning for comfort, positioning to decrease skin complications, exercise and other interventions for patients with neurological, musculoskeletal and medical/surgical conditions.
- I. Describe and act in compliance with departmental and facility policies, procedures, and regulations including taking appropriate action in an emergency situation.
- J. Recognize personal strengths and weaknesses through self-evaluation.
- K. Participate in patient-related discharge planning as directed by the supervising clinical instructor/physical therapist.
- L. Provide appropriate and timely information in regards to reimbursement for those services provided.
- M. Utilize effective and efficient time management and delegation in the delivery of physical therapy services.
- N. Participate in resource management measures as applicable to the physical therapy department.
- O. Participate in patient-centered interprofessional collaborative care.
- P. Participate as a member of the PT/PTA team.

**Advanced Intermediate Performance** is defined as:

- A student who requires clinical supervision less than 25% of the time working with new patients or patients with complex conditions and is independent working with patients with simple conditions. ☒
- At this level, the student is consistent and proficient in simple tasks, clinical problem solving, and interventions/data collection and requires only occasional cueing for more complex tasks, clinical problem solving, and interventions/data collection.
- The student is capable of maintaining 75% of a full-time physical therapist assistant's patient care workload.

- The student and CI are encouraged to mark student at ENTRY-LEVEL for any skill that the student is unlikely to have access to during the following clinical based on the setting of that clinical, to the extent that the CI is comfortable in doing so.
2. **THE STUDENT WILL HAVE DEMONSTRATED ADEQUATE EXPOSURE TO A VARIETY OF DATA COLLECTION AND TECHNICAL SKILLS AS DOCUMENTED BY THE CLINICAL SKILLS INVENTORY. THE FOLLOWING SKILLS MUST BE CHECKED DURING ONE OF THE TWO SUMMER CLINICALS.**
- A. Interventions: Therapeutic Exercise – All items listed
  - B. Interventions: Therapeutic Techniques – All items listed with the exception of those with high potential for unavailability
  - C. Interventions: Physical Agents and Mechanical Modalities– All items listed with the exception of those with high potential for unavailability
  - D. Interventions: Electrotherapeutic Modalities– All items listed with the exception of those with high potential for unavailability
  - E. Interventions: Functional Training and Application of Devices and Equipment– All items listed

**TEACHING METHODS AND LEARNING EXPERIENCES:**

Patient care and other selected clinical duties supervised by a clinical instructor (CI). Students will be evaluated using the PTA CPI as the written evaluation tools. The student will be evaluated by clinical performance, clinical attendance and in-service presentation. The final grade will be determined by completion and return of the specific clinical forms and the PTA CPI by the student and the CI. The Academic Coordinator of Clinical Education (ACCE) will have the final responsibility for the grade assignment.

**PREREQUISITES FOR THE COURSE:**

PTAT 2410, 2460, 2440, 2370, 2190, 2530, 2510, 2520, 2170, 2191

The student has completed the clinical requirements in the areas of liability insurance, health clearance, immunization/TB testing, criminal background check, online orientation. Student records are on file in the ACCE's office. Documentation verifying this information is available in the student's clinical folder.

**CO-REQUISITES FOR THE COURSE:**

PTAT 2280

**SPECIFIC COURSE REQUIREMENTS:**

***ATTENDANCE***

- The student must complete 240 hours of clinical education during the six-week affiliation. How these hours are accrued will be cooperative decision of the CI and the

student. Weekend and four-10 hour days are options for scheduling; therefore, accommodations will not be made for student schedule due to work, childcare, or other concerns.

- The student must notify the CI of any absence/tardy before his/her report time. See Attendance policy, RSCC PTA Student/Clinical Education handbook.
- The ACCE must be notified by the student of any absence, tardiness, or early dismissal within 24 hours.
- Any missed time must be made-up. EXCEPTION: Memorial Day, the student may be off, depending on the CI's schedule. These hours do NOT have to be made up by the student.

#### FORMATTING THE CLINICAL EXPERIENCE

- **CLINICAL INSTRUCTOR** The CI must be a TN-licensed physical therapist or physical therapist assistant with more than one year's clinical experience and selected by the CCCE. Initially, student activities will be closely supervised/facilitated by the CI. The CI will adjust supervision as the student progresses. For example: less supervision with the development of an independent student patient load OR additional supervision when a student begins a more complex patient. Student supervision in the clinic will comply with TN state law at all times.
- **STUDENT CASELOAD** The student will be assigned a caseload. The size of the load and selection of the patients will be determined by the CI. Regarding the patient load, the student will:
  - Patient Records: Participate in the initial review of the PT evaluation and medical record & ongoing review per department policy.
  - Be familiar with the P.T. plan of care (POC), LTG's, STG's for all patient care.
  - Reassess and adjust the patient treatment within the established POC.
  - Time management: Meet progressive case load goals set by CI regarding productivity, patient type/complexity.
  - Interact with the supervising physical therapist and other clinical professionals regarding patient status and care.
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- **COMMUNICATION**
  - Verbal/Nonverbal: The student will demonstrate adequate & appropriate verbal/nonverbal communication with professionals, patients, & caregivers; including patient education.
  - Documentation: The student will perform regular note writing, either within or outside the patient's chart per the CI's direction.

**PROFESSIONAL BEHAVIOR** Demonstrate adequate response/behaviors in the areas of: safety, responsibility for self/self-directed learning, respect for others & their differences, ethics, legal practice.

- **ADMINISTRATIVE/FISCAL** The student will observe and participate in selected administrative and fiscal duties of the facility as they relate to the role of a physical therapist assistant.
- **PT/PTA ROLE** The student will participate in activities demonstrating the appropriate PT/PTA relationship (adequate direction & supervision by the physical therapist).
  - Observing initial evaluations
  - Reporting to the PT appropriate to the situation (change in patient status, scheduled reassessment)
- **INSERVICE** The student must present an in-service to an audience of professionals and complete the required form during this clinical or the next six-week clinical (PTAT 2494).

### **STUDENT PERFORMANCE EVALUATION (FORMATIVE & SUMMATIVE)**

- **EVALUATION FORMS:**
  - The student will be responsible for bringing the necessary forms to the affiliation

Returning the completed forms to the RSCC PTA program by the established deadline of June 24, 2023:

- a. Forms required: Verification Form
  - b. Forms can be hand-delivered or scanned and sent to ACCE by e-mail to the PTA program at RSCC, Oak Ridge Campus by noon on June 24, 2023. Originals of materials will be returned at the end of the next clinical, PTAT 2494.
  - c. Deadline extensions are possible with ACCE approval for special situations
- **WEEKLY/Formative Performance Evaluation:** The student and the C.I. must participate in weekly meetings that are supplemented by use of the weekly log and the PTA CPI.
  - **MIDTERM & FINAL/Summative Performance Evaluation** will be provided through PTA CPI documentation by the student and the CI.
  - **MINIMAL PASSING SCORES** The student must meet minimum requirements for final documentation on all 14 performance criteria of the PTA CPI. SEE COURSE OBJECTIVES SECTION.
  - **PROBLEMS WITH THE STUDENT** Procedure when the C.I. has determined that the student's performance indicates the student is at risk for not meeting minimum

performance standards for this clinical. This concern may arise because of one significant incident or a pattern of behavior.

- a. In the PTA CPI, the C.I. must mark the MIDTERM Significant Concerns box(s) for the appropriate Performance Criteria AND document the specific incident(s) and behavior(s) that led to the C.I.'s concern in the MIDTERM Comments Section(s). Then present this information to the student.
- b. The ACCE must be contacted within 24 hours of the events in 'a'. The ACCE and the clinical faculty must determine if the situation warrants immediate removal and dismissal of the student from the clinical.
- c. See RSCC PTA Student/Clinical Education Handbook for the rest of the procedure.

## **COMMUNICATION**

- PRECLINIC
  - The ACCE will provide the CI with the necessary forms and information with the second mailing at least one month before the start of the clinical.
  - The student will contact the CCCE or CI no later than 2 weeks before the start of the clinical. (See Summer Clinical Preparation & Assignment Guidelines)
- FIRST DAY:
  - The CI will provide the student with an orientation
  - The student will present a completed Student Information Sheet and the ACCE's business card to the CI. The student will inform the ACCE of the CI's name, role, and email address for CPI access.
  - For any special concerns, the ACCE will contact the clinical faculty by phone before the start of the clinical.
  - The CI and the student will log in to the PTA CPI within the first week to verify completion of training in order to confirm access.
- BETWEEN THE STUDENT AND CLINICAL FACULTY
  - During the Clinical: ongoing discussion and completion of the Weekly Log
  - Midterm/Final: per midterm/final meetings and completion of summative forms. (PTA CPI , Verification Form, Inservice Form)
- The ACCE ONSITE VISIT: The ACCE from RSCC will visit or call the facility during the affiliation. The meeting will be with the student and the C.I., individually and together. The ACCE's phone number is available in the PTA Student/Clinical Education Handbook, the student's clinical folder, and the business card.  
The ACCE will initiate communication with the student at the end of the first week and will be available by phone for both the student and clinical faculty during the course of

affiliation. In the ACCE's absence, another faculty member or Dean of Allied Health Science will be available. The student and clinical faculty will be notified if this situation occurs.

The ACCE is available for meetings at the clinical facility by request of the clinical faculty or student.

### **PROGRAM POLICY COMPLIANCE**

- The student, academic and clinical faculty will comply with all policies relating to clinical education as outlined in the RSCC PTA Student/Clinical handbook.
- The student must notify the ACCE promptly, when he/she has determined that conditions may exist in the clinical that could interfere with the student's attempts to meet the minimum performance standards for that clinical. (See RSCC PTA Student/Clinical Education Handbook, Student Responsibility)
- See RSCC PTA Student/Clinical Education Handbook for information related to student failing this course, that student will also fail all courses currently enrolled in.

### TEXTBOOKS AND SUPPLEMENTARY MATERIALS

#### **TEXTBOOK:**

PTA Online CPI

### **GRADING AND EVALUATION**

#### **GRADING PROCEDURE:**

Clinical performance using the PTA CPI and selected clinical forms + any procedural point grade deductions listed below.

#### **Procedural Point Grade Deductions:**

- 10 points For every day past the due date that the clinical forms are turned in.
- 4 points If clinical notebook sections are not correctly organized per 'final preparation for summer clinical' form.
- 4 points For every form that is incomplete or missing when the folder is returned.

#### **GRADING SCALE:**

- A:** Completion of 240 hours of clinical education and meet the minimum requirements for final documentation of the rating scale of all 14 performance criteria of the PTA CPI and < 9 procedural points deducted.
- B:** Completion of 240 hours of clinical education and meet the minimum requirements for final documentation of the rating scale of all 14 performance criteria of the PTA CPI and 10-19 procedural points deducted.

- C:** Completion of 240 hours of clinical education and meet the minimum requirements for final documentation of rating scale of all 14 performance criteria of the PTA CPI and 20-29 procedural points deducted.

**OR**

Completion of course requirements ONLY after the student has been placed on probationary status because of unacceptable performance and met the additional performance criteria established by the probationary contract.

- F:** Incompletion of the 240 hours of clinical education and/or inability to meet the minimum requirements for final documentation on the rating scale of all 14 performance criteria of the PTA CPI and/or deduction of 30 or more procedural points.

Failure of this course results in immediate dismissal from the program.

### **PLAGIARISM AND ACADEMIC INTEGRITY**

Academic Misconduct includes, but is not limited to, Plagiarism, Cheating, Fabrication, and Facilitation. Academic misconduct is prohibited. Upon identification of misconduct, an instructor has the authority to assign an “F” or a zero for the exercise, the examination, or the entire course. Students found guilty of academic misconduct that would typically result in the grade of “F” for the course will not be permitted to drop the class in which the academic misconduct occurred. The instructor will contact the appropriate Division Dean who will then contact Records and request that an administrative hold be placed on the course in question. The instructor will notify the student of the appropriate due process/appeal procedure. The administrative hold will remain in place until the academic misconduct matter is concluded.

### **STUDENTS WITH DISABILITIES**

Qualified students with disabilities will be provided with reasonable and necessary academic accommodations if determined eligible by the appropriate disability services office staff. Prior to granting disability accommodations in the course, the instructor must receive written verification of a student’s eligibility for specific accommodations from the disability services office staff. It is the student’s responsibility to initiate contact with the disability services staff and to follow the established procedures for having the accommodation notice sent to the instructor.

### **PREVENTING SEXUAL DISCRIMINATION AND HARASSMENT**

Title IX of the Education Amendments of 1972 prohibits sex discrimination against any participant in an educational program or activity that receives federal funds. Title IX covers discrimination in programs, admissions, activities, faculty-to-student sexual harassment, and student-to-student sexual harassment. RSCC’s policy against sexual harassment extends not only to employees of the college, but to students as well. If unlawful sexual harassment or gender-based discrimination is encountered, please bring this to the attention of the class professor, or contact Mr. Odell Fearn, Title IX Coordinator, at (865) 354-3000 ext. 4212 or ext. 4679 or email at [fearnao@roanestate.edu](mailto:fearnao@roanestate.edu).

### **TECHNICAL SUPPORT AND ADDITIONAL STUDENT RESOURCES**



## **CTAT**

If you are having problems logging into your course on Momentum, timing out of your course, using your course web site tools please call CTAT at (865) 882-4556, M-F, 9-5 EST.

## **HELP DESK**

For all other technical problems call Help Desk at (865) 354-3000 Ext 4357. On campus dial 4357 from any phone to be connected directly to the Help Desk.

## **OTHER:**

### **SYLLABUS CHANGES**

The instructor reserves the right to make changes to the syllabus as long as the students are notified.

### **OPTIONAL ITEMS (TO BE ADDED BY INDIVIDUAL FACULTY MEMBERS)**

#### **HONORS PROGRAM**

This course may be taken for Honors credit. If you are interested in the Honors Program, or in receiving Honors Credit for this class, please talk to the instructor. See the following Honors Program webpage for more information: [Roane State Community College Honors Program \(Website\)](http://www.roanestate.edu/?5873-Honors-Program) (<http://www.roanestate.edu/?5873-Honors-Program>).

#### **LIBRARY SERVICES**

Roane State Libraries are here to help all Roane State students in every discipline. Your librarians can help you find the books, articles, videos, databases, and websites you need for academic success. They can also help you learn how to be a better researcher.

Roane State has libraries at the Harriman, Oak Ridge, and Scott campuses. Books and graphing calculators from these three libraries can be sent to any other Roane State teaching location upon request. Laptops and iPads may be checked out from Harriman and Oak Ridge.

The library also offers eBooks, eJournals, online videos, and other online resources to support students wherever they need to learn.

Visit the Library website: [Roane State Library \(Website\)](https://library.roanestate.edu/home)  
(<https://library.roanestate.edu/home>)

Explore your library with research guides: [Research Guides \(Website\)](https://library.roanestate.edu/researchguides)  
(<https://library.roanestate.edu/researchguides>)

Discover recommended reads at your libraries: [Roane State Reads](https://roanestatereads.wordpress.com/)  
(<https://roanestatereads.wordpress.com/>)

#### **LEARNING CENTER**

Roane State's Learning Centers are a resource for extra help understanding assignments and course content. The Learning Centers offer tutoring in many subjects. For more information,

visit the learning center website: [Learning Center \(Website\)](http://www.roanestate.edu/?6143-Learning-Center)  
(<http://www.roanestate.edu/?6143-Learning-Center>)

### **EMERGENCY SITUATION RESPONSE**

To assist in preserving your personal safety, the Roane State Police Department recommends that you view the [Run Hide Fight video](http://www.roanestate.edu/?10249-Options-to-Survive-an-Active-Shooter-on-Campus-Run-Hide-Fight) (<http://www.roanestate.edu/?10249-Options-to-Survive-an-Active-Shooter-on-Campus-Run-Hide-Fight>) that is taught to the members of RSCC Faculty and Staff. If after viewing this video you have any questions please contact any member of the [Police Department](http://www.roanestate.edu/?6826-Police-Department) (<http://www.roanestate.edu/?6826-Police-Department>).

Additional information for your safety can be found online at [Be Safe \(Website\)](http://www.roanestate.edu/?9085-Be-Safe-at-Roane-State)  
(<http://www.roanestate.edu/?9085-Be-Safe-at-Roane-State>)